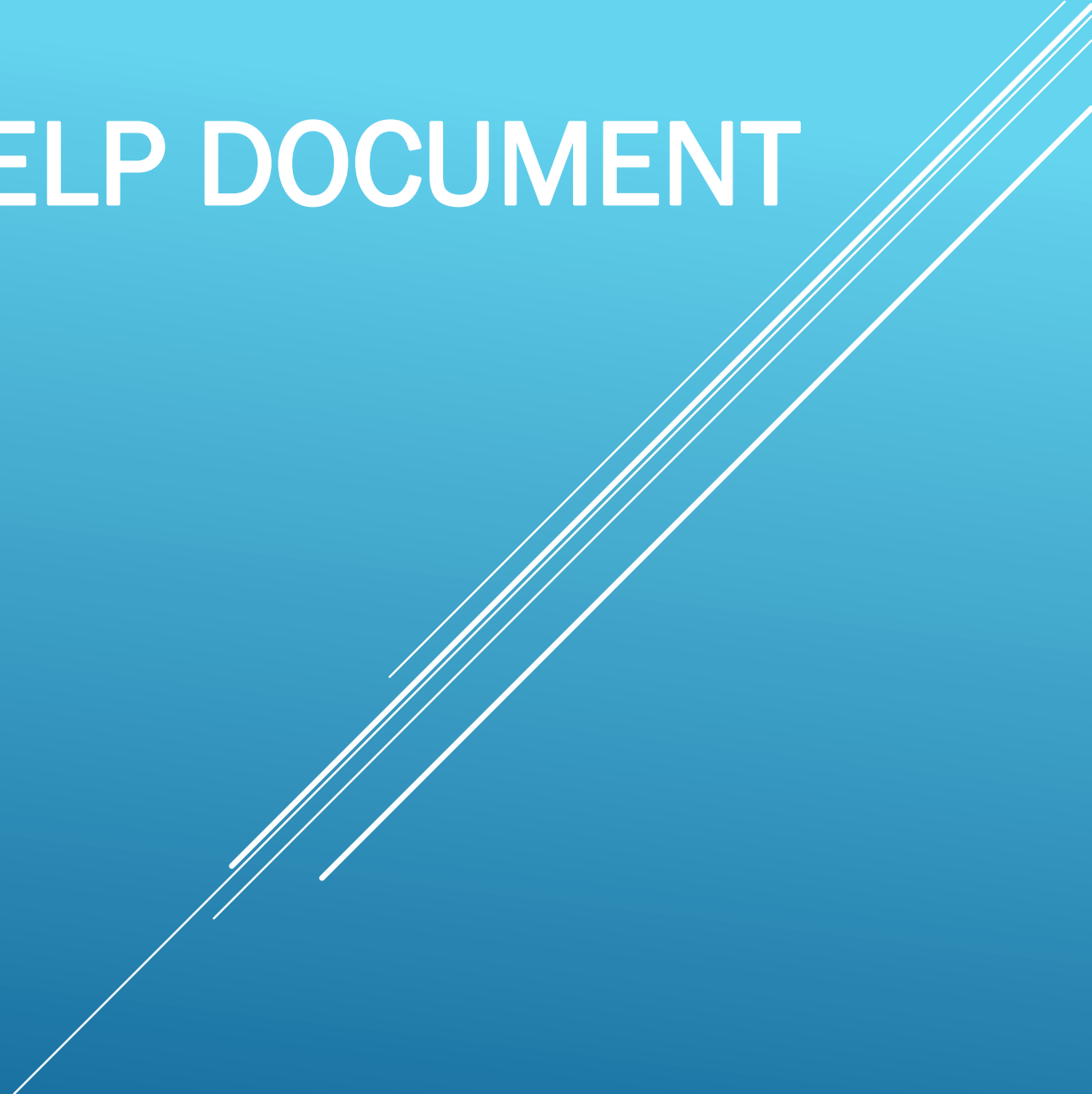# OSM EVALUATOR HELP DOCUMENT

A] SELECT USER ROLE TO LOGIN

- EVALUATOR LOGIN WITH CREDENTIALS THAT HE/SHE RECEIVED ON REGISTERED EMAIL ID OR MOBILE NUMBER

B] EVALUATOR DASHBOARD PAGE

- ALL ASSIGNED PAPERS ARE SHOWN ON THE DASHBOARD PAGE
- SUBJECT DETAILS ARE SHOWN ON THE PAPER WITH EVALUATION LAST DATE
- PAPER STATUS COUNT SHOWN AGAINST THE EACH PAPER
- CLICK ON CHECK PAPER BUTTON TO START EVALUATION OF THE PAPER

C] CLICK ON "CHECK ANSWER SHEET" TO START EVALUATION

- IN PROGRESS - ANSWER SHEET CHECKING IS STARTED.
- CHECK ANSWER SHEET – CHECK ANSWER SHEET FOR FIRST TIME.
- RECHECK ANSWER SHEET – CHECKED & AVAILABLE FOR RECHECKING

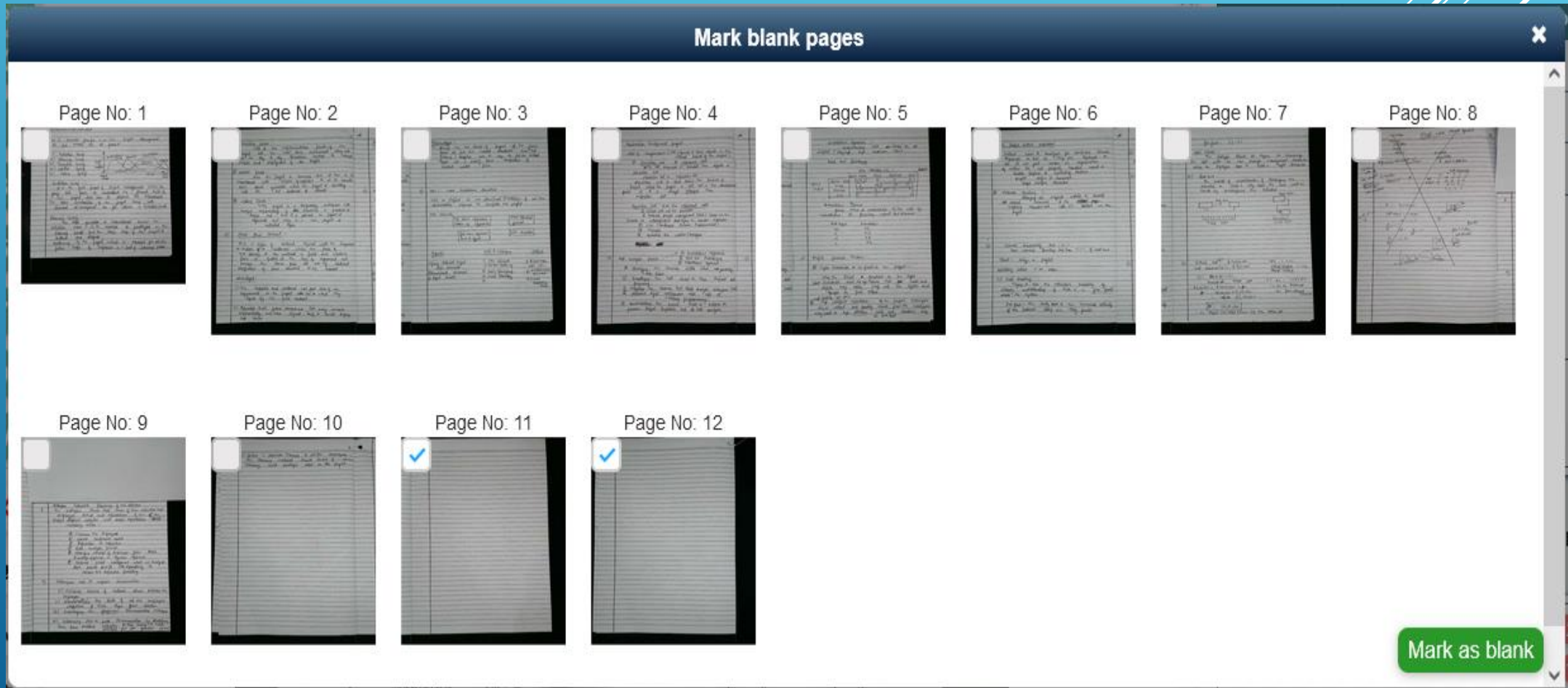**ABC UNIVERSITY**

Primary3@yahoo.com   2.15 Mbps   Log Out

Back

Subject : Marketing Analytics   **Semester : Semester 2**

Assignment ID	Check Answersheet	Is Checked	Evaluator Marks	Answersheet Check Date	Attendance
756363	Check Answersheet	No	0	-	PRESENT
756365	Check Answersheet	No	0	-	PRESENT
756367	In progress	No	0	-	PRESENT
756369	In progress	No	0	-	PRESENT
756361	ReCheck Answersheet	Yes	13	Apr 6 2023 3:59PM	PRESENT
756366	ReCheck Answersheet	Yes	18	Apr 11 2023 6:56PM	UFM

D] BULK BLANK PAGE

- ONCE EVALUATOR CLICKS ON CHECK ANSWER SHEET SYSTEM AUTOMATICALLY ASK TO MARK BULK BLANK PAGES
- EVALUATOR NEEDS TO SELECT BLANK PAGES CHECK BOXES AND CLICK ON MARK AS BLANK

E] MAIN EVALUATION PAGE

- ON EVALUATION PAGE EXAMINER NEEDS TO READ THE ANSWER FOR THE GIVEN QUESTION AND PUT RESPECTIVE ANNOTATIONS AGAINST THE SAME

0 to 10 all marking annotation with custom mark annotation. Evaluator needs to put all marking annotations on PDF

1. Reject Paper button for anything not suited with the given paper
2. Mark as UFM –Unfair Means (Copy Case)

Evaluator needs to select appropriate question and put annotations against it

Non marking annotations like correct, wrong, comment, pen tool, seen page, undo and

View original question paper

View model answer

Page buttons for given answer sheet

OSM Genie: –Chat Bot Helpdesk

F] OSM GENIE –CHAT BOT TO SOLVE EVALUATOR QUERIES

- EVALUATOR CAN RAISE TICKET WITH THEIR RELEVANT REASON ANYTIME ON THE EVALUATION PAGE
- TECHNICAL TEAM RESOLVE THE TICKETS FOR THE RAISED QUERIES

G] MAIN EVALUATION PAGE

- AFTER EVALUATING EACH QUESTION AND PUTTING RESPECTIVE ANNOTATIONS ON EACH PAGE "FINISH PAPER " BUTTON GETS ENABLED
- AFTER CLICKING ON FINISH PAPER BUTTON ONE CONFIRMATION POPUP IS SHOWN AND ONCE EVALUATOR CLICK ON YES CURRENT PAPER CHECKING IS FINISHED AND EVALUATOR ABLE TO CHECK NEXT PAPER

!! THANK YOU !!